

## PURPOSE

Catia Operators of Puget Sound (COPS) is a Regional User Group (RUG) of the CATIA Operators Exchange (COE). Our mission is to provide and exchange information and knowledge about Product Lifecycle Management (PLM) technologies from Dassault Systemes.

## MISSION

To provide a support network for the exchange of technical information and facilitate collaboration between PLM users, partners & suppliers.

## SCOPE

The activities of COPS shall include discussions of non-proprietary application ideas and programs, techniques in the management and use of software or hardware, and other information related to PLM technologies that are of common interest to the membership.

## COPS RESPONSIBILITY

All information disclosed by a member, representative or attendee, either in written or oral form, shall be considered non-proprietary and non-confidential. Subsequent disclosure to others shall not impose any liability whatsoever, for any reason, on the Users Group, its agents or members. COPS shall **not** be responsible for the breach or disclosure of proprietary information by a member, representative or attendee.

## COPS Leadership Team

This is a team of 5 individuals with no more than 2 people from any one company that is responsible for organizing and planning the COPS RUG meetings. They will also be responsible for the overall management of the COPS RUG.



## ARTICLE 1

### MEMBERSHIP

- a) Any owner, leasee, or user of a Dassault Systemes PLM application is eligible for membership in COPS and entitled to rights and privileges associated with said membership.
- b) Application - those eligible for membership may submit an application to the Secretary for member accreditation.
- c) A company must have a member representative in attendance at 75% of the COPS meetings to be eligible to vote.

## ARTICLE 2

### COPS LEADERSHIP TEAM (LT)

The COPS LT will consist of the following:

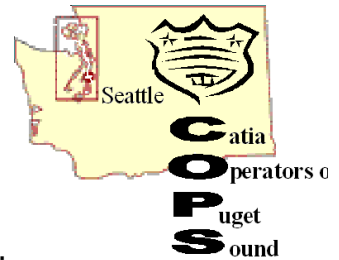
Chairperson

Vice Chairperson

Secretary

2 x Member-at-Large

Members shall be nominated by the general membership and fulfill the duties for a term of one year. Each year 5 officers will be elected by the general membership to serve as a COPS Leadership Team member. If any officer is unable to complete his/her term, the COPS LT shall appoint a temporary member to serve the balance of the term.



The members and their functions are as follows:

- a) Participate in the COPS LT and RUG Meetings.
- b) Coordinate and prepare COPS LT meetings/activities.
- c) Maintain the BY LAWS and CANONS OF CONDUCT for the COPS RUG.
- d) Coordinate and prepare the COPS RUG agenda.
- e) Assist the Chairperson with the administrative aspects of the RUG Meetings.
- f) Maintain membership records.
- g) Receive suggestions for any changes from general membership.
- h) Maintain equal responsibility and open communication within the COPS LT.

### **ARTICLE 3**

#### **MEETINGS**

- a) COPS shall meet quarterly. Additional meetings may be scheduled during the year at the request of the membership or the COPS LT.
- b) The COPS LT shall make arrangements for meeting facilities and the location of each meeting.
- c) Members must be notified of the scope and location *at least* fourteen (14) days prior to the meeting.
- d) COPS LT shall meet as needed to conduct business and assess overall group welfare.

### **ARTICLE 4**

#### **VOTING**

Each member company will have one (1) voting representative. Voting will be held for election of officers and to adopt changes to the COPS By-Laws that are considered important for membership action, or by motion from the floor. The majority of votes cast will rule.